

**GESCA
Meeting Minutes
January 8, 2019**

Present: Jim Card, Ron Ture, Barry Busse, Mary Ann Buck and Ryan Watkins

I. Reports:

Reports from the President, Treasurer and Student Exchange Committee and minutes from the December meeting were emailed to all board members prior to the meeting. Also prior to the meeting, Jim Card sent a copy of the GESCA Non-Profit Director's and Officers Liability Insurance policy to each of the board and instructed Barry Busse to make the policy payment before January 15. An invoice for this policy will be sent to Michael Gonzales at the City of Gresham for reimbursement. As requested, Barry will email to Jim Card a list of those who donated to the Garden in 2018.

II. Treasure's Report

As of January 8, 2019, the total of GESCA sub-accounts is \$8,450.35. Additionally, the Tsuru Garden Endowment Account is \$13,119.69.

III. New Business

The agenda for the January meeting was the website project. Ryan Watkins was present for the discussion and it was suggested that he attend the monthly board meetings so he would be aware of issues under discussion and would be able to update the website with information as needed. Jim Card presented a 12 point list of information needed to address the website project, and assigned individuals to be responsible for getting the needed information to Ryan for inclusion on the website. A copy of this list and those responsible for providing the information is attached to these minutes.

IV. Date for the next meeting

The next board meeting will take place at M & M on Tuesday, February 12, 2019, at 2:00 pm. Tomiko will make the arrangements with the restaurant.

VIII. Adjournment

The meeting was adjourned at 2:40 pm.

Respectfully submitted,
Mary Ann Buck, Secretary

Board Meeting January 2019

Website projects

1. Provide information to Ryan for a calendar construction and update weekly as needed. (All board members will respond with information regarding their area: Jim- the garden; Mary Ann- the minutes and dates of future meetings; Ron & Barry – the exchange program; Tomiko – Skosh programs.)
2. Picture updates 1st quarter of 2019 and monthly.
3. Board meeting minutes, past 6 months and then keep current monthly. (Mary Ann)
4. Rewrite all of the Skosh material to be current, April 1st, 2019. (Tomiko)
5. Update testimonials of exchange programs...2017, 2018 and 2019. (Ron)
6. Emperors' birthday celebration... history and what we saw.(Tomiko and Ron)
7. Section on Ebetsu and add current information about what is happening there and plans for the future. Olympics and World Cup Soccer. (Robert Higgins & students on exchange program)
8. Bring "about us" to an updated state. (Ryan)
9. Bring "advisory board" up to date. (Jim Card & Rie Nakata)
10. Update blogs.
11. Update contact information. (Ryan)
12. Add section on Ebetsu Plaza, background, pictures and schedules. (Jim)